

SCT Committee reports

For Steering Committee meeting May 27, 2020

Community Advisory Board (CAB)

No meetings in March or April.

Infrastructure Coordinating Committee (ICC)

From ICC meeting of 4/10/20

Discussions from Agenda Items:

1. Meeting Introductions

This was an online meeting using Skype for Business. Doug led the agenda and discussions.

2. WSDOT Updates

Mehrdad stated that all WSDOT construction projects are shut down but obligations are moving forward. WSDOT fabrication inspection is closed down but can use private companies like MAYES. Connecting WA projects were unfrozen but no additional funds were allocated. They also need a spending plan. WSDOT is working on electronic signatures for documents and state employees will stay/work from home until May 4th. A question was asked about Emergency funds for COVID since the Stay at Home proclamation was ordered by the Governor. Mehrdad said not known at this time but to use the change order process and will be considered case by case.

3. PSRC Updates

Ryan Thompto provided the following updates:

- a. Policy Board was cancelled but Exec Board will meet in May. Committees meeting are being discussed online.
- b. There are no changes to the Project Selection schedule due to state and federal deadlines. The sponsor's presentation will be done online and followed up with written questions.
- c. Project Delivery extensions were received for 15 projects for a total of \$34M. This creates a large gap for 2020. When this is combined with return funds and additional funding received in 2019, the total gap is \$41M. PSRC will be working thru the 5 policy steps to reallocate the funds with the following first 3 steps discussed:
 - i. Advance projects? \$17M from 2021-2022
 - ii. Exchange federal funds for state funds (PSRC will identify)
 - iii. Use contingency list

4. Call for Projects Q&A

The Countywide screening forms will be completed mid next week. Sponsors to send Regional presentations to PSRC prior to April 23rd & 24th. The meeting for the Countywide Scoring Committee will be the week of May 31st, approximately 1 week before the June 12 ICC meeting.

5. COVID-19 Agency Response

Most agencies are working from home and online. Agencies with sewer & water are doing split shifts for their crew. The street crews are also working with some cities continuing their park maintenance too. Capital projects are moving forward for ad and award but with a COVID-19

safety plan. Everett has opened up their Emergency Operations Center and coordinating with others in the region. Community Transit's has seen a 70% reduction in ridership and therefore cutting 30% of their service.

6. Project Updates & Announcements

Question from Crystal (Perteet Inc) - Has anyone received information about the Main Street Lending Programs, as part of the CARES act (for small cities)? The Fed Reserve announced they were activating the program on Thursday 4/9.

Next ICC Meeting will be on May 8, 2020.

Managers and Administrators Group (MAG)

3/4/20 Joint meeting with King County Managers

A. Welcome & Introductions

Debbie Tarry, City Manager, City of Shoreline
Gene Brazel, City Administrator, City of Lake Stevens

B. AWC Legislative update w/ Candice (via phone)

- Legislative update discussed items on the weekly hot sheet.

C. Workplace of today and tomorrow – A look at the generations in our workforce

- Don Moritz, Director of Human Resources and Organizational Development, City of Shoreline.
Discussed the workforce of tomorrow/multi-generational workforce.

D. Covid-19 (coronavirus) preparedness and response

- General information sharing, King and Snohomish Health District Representatives couldn't attend due to dealing with the Coronavirus.

F. Sound Cities Association Update

- Primary focus was the Public Issues Committee and multiple King County meetings being canceled due to COVID-19.

G. ADJOURN to lunch

Meeting of 5/19/20

1. Welcome, introductions

2. Port of Everett presentation; Blue Heron Slough Environmental Mitigation Bank

3. Updates from MAG members

4. Future agenda items

5. Adjourn

Planning Advisory Committee (PAC)

Report on: Planning Advisory Committee (PAC) activities for March and April

In spite of the Governor's Stay Home Stay Safe order in response to the COVID-19 Pandemic, planners around the region have continued to make progress on multiple issues and discussed several items of interest to the Steering Committee during a number of Planning Advisory Committee (PAC) meetings and Sub-committee meetings.

Buildable Lands Guidance – Sub-committee

This important project is making continued progress. There have been numerous core team, stakeholder and sub-committee meetings.

Various draft reports and presentations are available for review now and are located on the 2021 Buildable Lands Report (BLR). Steering Committee members are encouraged to view the 2021 BLR webpage at <https://www.snohomishcountywa.gov/1352/Buildable-Lands>. This webpage provides a repository of the work that has been accomplished via the SCT and stakeholder process since last summer. The page will be updated with new materials and information as the Buildable Lands project progresses towards report completion by June 30, 2021. You are encouraged to discuss this information with your city planning directors or Snohomish county staff. Please check back periodically, or sign up for email alerts on the page (or [here](#)).

Of particular interest is the 2012 BLR Validation Study (shown first in the list of available documents). This report compares the residential development that occurred in single family subdivisions, multi-family, and mixed-use developments from 2013 through 2018 with the housing unit capacity predictions made in the 2012 BLR in order to evaluate the accuracy of the 2012 BLR housing capacity estimates. Notice that clicking on a particular jurisdiction listed in the table of contents takes you directly to the detailed project summary sheets for that geographic area. It is highly recommended that Steering Committee members take some time to review this information for their city.

Countywide Planning Policies – Countywide Centers

The PAC Subcommittee is working to identify the areas in the County that have future land use classifications that could support Countywide Growth Centers and Countywide Industrial Centers. The sub-committee plans to use this information to overlay with activity unit data to identify an initial set of locations that meet the minimum activity unit criteria and also have the planning designation that could support a Countywide Center. Then, using those locations, we will begin analysis of the other criteria from the Regional Centers Framework and determine if there are additional criteria that should be considered.

Currently, city planning directors have been asked to review two new maps for accuracy. The first is intended for countywide growth centers and highlights areas defined by PSRC as allowing mixed use. The second is for Countywide Industrial Centers and highlights areas defined by PSRC as urban industrial.

Steering Committee members would benefit from reviewing the following information to gain a better understanding of the task the city planning directors are being asked to complete.

[Regional Centers Framework](#)
[Regional Centers Background and Findings](#)
[Centers Stakeholder Working Group Report](#)

The following is a high level draft schedule for future discussions of the sub-committee.

May 21 – Countywide Centers

June 4 and 18 – Review draft criteria and locations

July 2 and 16– Prepare formal Countywide Center recommendation to PAC/ICC

August 6 and 20 – Begin policy review

Comprehensive Plan Update

Although the Snohomish County 2024 Update project team is working remotely, continued progress is being made.

- The project team continues to develop a new schedule reflecting the change in state law to complete the update from June 2023 to June 2024.
- There appears to be a bit of uncertainty regarding when Vision 2050 will be adopted. This timing directly affects the CPP update, but could impact other parts of the 2024 Update as well. We are awaiting more information from PSRC staff on the planned adoption schedule for Vision 2050.
- The county will work with city planning directors to proceed with the setting the initial 2044 growth targets (through SCT) using numbers from Vision 2050. Both King and Pierce counties are following this approach.

Permitting – Inspections, On-line applications, Budgets and Staffing

Planning Directors from around Snohomish County continue to share their experiences with the permit process highlighting some of the challenges we are facing with inspections and on-line permitting. This is done at the end of each PAC meeting during the go-around section of the agenda. We have shared our successes and our challenges and each organization is working to assist customers and staff adjust to working remotely.

We have received positive feedback from our customers on these efforts. The Master Builders Association expressed gratitude for the work of our jurisdictions in furthering our efforts at improving our business processes, implementation of on-line permitting and pioneering remote virtual inspections.

All jurisdictions are anticipating budgetary impacts due to the COVID-19 epidemic and shared the various strategies that their jurisdictions have implemented or are contemplating. Several cities are working on forecasting potential development activity for their jurisdictions for the remainder of 2020 and through 2021 to assist elected officials in understanding how the housing sector is being affected by the Phased reopening.

The next meeting is June 11, 2020.